



# Society for Pediatric Pathology

## PRESENTATION SYLLABUS GUIDELINES

- Your presentation and syllabus will be submitted via the online SPP SAM Materials site. (Link to be sent in a separate mailing.)
- It is highly recommended that your syllabus include a copy of key slides of tables, charts, graphs, etc. that will be presented.
- **Copyright material (e.g. reprints of published articles)** should be avoided if possible and, if used, **must** be accompanied by a copyright release when submitted to us - otherwise such materials cannot be posted to the website.
- **Submitted materials must include references** and the **answers** to your SAM questions.
- Your syllabus should **follow the lecture material**.

When preparing your materials, please keep the following pertinent information regarding the ACCME's requirements in mind:

- Information for Learners.** The information on needs, expected results, and purpose or objectives will be provided to learners by the Society for Pediatric Pathology. These will be framed in terms of physician change or health status improvement, in keeping with our CME mission.
- Content Validation.** The Society for Pediatric Pathology expects that all of its CME activities will adhere to the ACCME's content validation value statements. Specifically, all the recommendations involving clinical medicine in a CME activity must be based on evidence that is accepted within the profession of medicine as adequate justification for their indications and contraindications in the care of patients. All scientific research referred to, reported or used in CME in support or justification of a patient care recommendation must conform to the generally accepted standards of experimental design, data collection and analysis. Please contact the Society for Pediatric Pathology if you do not feel your presentation can meet these standards.
- Safeguards against Commercial Bias.** The Society for Pediatric Pathology expects that the content or format of CME activities and related materials will promote improvements or quality in healthcare and not a specific proprietary business interest of a commercial interest.
- Disclosures to learners.** The Society provides disclosure information at the start of the activity whether or not you have relevant financial relationships. If, on the basis of the information you provide, we determine that you have relevant financial relationships with commercial interests that create a conflict of interest

with respect to your role in this activity, you will be contacted to work with us to resolve that conflict of interest.

We also remind you that CME must give a balanced view of therapeutic options. Use of generic names will contribute to this impartiality. If your CME educational material or content includes trade names, trade names from several companies should be used where available, not just trade names from a single company.

- e. Measurements of Effectiveness.* The Society for Pediatric Pathology will be seeking feedback from the learners on the effectiveness of this CME activity through pre- and post-tests, as well as through evaluations.
  
- f. Educational Materials.* Educational materials that are a part of this activity, such as slides, abstracts, and syllabi, *cannot* contain any advertising, trade names, or product-group messages.